

**REQUEST FOR QUALIFICATIONS  
FOR  
MADERA IRRIGATION DISTRICT GSA, CITY OF MADERA GSA, MADERA WATER DISTRICT GSA  
DOMESTIC WELL INSTALLATION SERVICES**

**ANNOUNCEMENT**

It is the objective of this Request for Qualifications (RFQ) for Madera Irrigation District Groundwater Sustainability Agency (GSA), City of Madera GSA, and Madera Water District GSA in the Madera Subbasin to develop a list of qualified local Contractors to provide well drilling for domestic well installation services on an as needed basis as part of the Madera Subbasin Domestic Well Mitigation Program (Program). As the contracting entity, the Madera Irrigation District GSA may select Contractors to provide domestic well installation services for qualified well owners based on qualifications, experience, completion of a comprehensive Statement of Qualifications (SOQs), and cost.

**DATE OF ADVERTISEMENT:** January 20, 2026

**DEADLINE FOR SUBMITTAL:** February 18, 2026

**1. PROJECT BACKGROUND**

The Program is a cooperative effort funded and implemented by the Groundwater Sustainability Agencies (GSAs) in the Madera Subbasin (Subbasin), within each of the GSAs jurisdictional boundaries. This RFQ only applies to the jurisdictional boundaries of the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA. Collectively, and consistent with the Sustainable Groundwater Management Act (SGMA), the GSAs in the Madera Subbasin have agreed to mitigate for domestic well impacts resulting from declining groundwater levels through the creation and implementation of this Program.

Program applicants approved for inclusion in the Program will receive funding to support installation of a new domestic well, in which the driller will be paid directly by the Madera Irrigation District GSA. Funding of up to \$35,000 is available per well, for qualified applicants. Any costs over \$35,000 or costs not eligible under the Program will need to be paid by the landowner in a separate contract between the driller and the landowner. To receive funding support, only well drilling contractors approved by the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA, may be used for new well installation.

**2. PROJECT INFORMATION**

The purpose of this RFQ is to develop a list of pre-qualified well drilling contractors to provide domestic well design and installation services for well owners located within the Madera Irrigation District GSA, City of Madera GSA, or Madera Water District GSA, determined eligible for the Program.

**3. REQUIRED SCOPE OF SERVICES**

Well installation Contractors shall demonstrate their expertise and experience to provide all the services required to site, design, permit, drill, construct, develop, and leave the well structure and site ready for the installation of pumping equipment and connection to the existing site distribution system. Typical scope of services required for a domestic well include:

- Preparation of well designs that consider the design of the well to be replaced, current water levels, and projected water levels as determined by well driller and accepted by landowner
- Preparation of detailed work plans and cost estimates to install a new well per the requirements of this RFQ
- Provide an itemized invoice clearly delineating costs eligible for mitigation under the Program and those to be paid by the landowner (if any)
- Well siting consistent with all applicable state and local laws and ordinances
- Obtaining well location clearance from USA North 811
- Obtaining all required permits to drill and install a new domestic well
- Keeping a daily record of all project activities
- Mobilization and demobilization of all required workers, equipment, and materials to and from the project site
- Drilling a borehole using the direct rotary method of drilling
- Collection of drill cuttings for inspection for every 10-feet of hole drilled and
- Conducting downhole geophysical surveys (e-log). Surveys shall include Single Point, 16 and 64-inch Resistivity, Natural Gamma, and Spontaneous Potential. An e-log will be required for each well that is installed
- Preparation of final well design with either 6-inch diameter PVC or steel blank casing and screen
- Installation of well casing
- Installation of a gravel envelope via tremie pipe
- Installation of a sand/cement grout annular seal via tremie pipe. Seal depth must comply with all State and local requirements
- Development of the well via airlifting and pumping until the water produced is clear (5 NTU or less) and sand free
- Installing a concrete pad at the surface around the well casing
- Site cleanup/restoration
- Submission of Water Well Completion Report (WCR) to the California Department of Water Resources and appropriate County
- Delivery of daily project records, WCR, as-built well diagram, and copies of project permits to the well owner within the required timeframe

All work must be done in accordance with California Department of Water Resources Well Standards Bulletin 74-81/Supplement 74-90 or latest applicable edition/revision and all local ordinances and laws. This project falls under prevailing wage requirements in accordance with California labor law. Contractors will be required to comply with all applicable provisions of the California Labor Code.

#### **4. CONTRACTOR QUALIFICATIONS AND EXPERIENCE**

Contractors shall have the following qualifications:

- California Contractor with a C-57 license in good standing with the California Contractors State Licensing Board
- Over 5 years providing domestic well installation services
- Knowledgeable of hydrogeologic conditions (static and pumping water levels, groundwater level trends) within the Madera Subbasin
- Experience with domestic water well design, drilling, and construction

- Successful completion of 25 domestic wells in the last 5-years in and in the vicinity of the Madera Subbasin
- Ability to respond to requests in a timely manner

## **5. STATEMENT OF QUALIFICATIONS (SOQ) FORMAT AND CONTENT**

### 5.1 General Statement of Qualifications Requirements

- The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA, discourage lengthy and costly submittals. SOQs should be prepared simply and economically and provide a concise description of the Responding Contractor's capabilities in completing the requirements of this RFQ.
- Responding Contractor's must follow all formatting and address all portions of the SOQ requirements outlined in this section.
- Responding Contractor's must respond to every section under the SOQ and Fee Schedule sections below. Respondents must clearly label each response to RFQ requirements with the section and section numbers associated with the subject requirements.
- Submittals shall be prepared on 8 ½" by 11" paper.
- Responding Contractors must submit their SOQs by the Deadline for Submitting an SOQ in the RFQ schedule of events.

### 5.2 Statement of Qualifications (SOQ)

The SOQ shall be stylized and formatted using headings that clearly identify the required sections. The sections of the response shall follow the order given below. No material other than that listed in this Section shall be included in the response. The required sections are outlined below:

- Cover Letter - A cover letter (limited to one page) indicating the interest in providing well installation services to qualified well owners and a statement on why the Contractor should be approved to provide these services.
- Qualifications - Up to five (5) pages, for resumes of the person(s) designing, drilling, and constructing the domestic wells including drillers, tool pushers, and Project Manager. The resumes shall include a description of projects providing services similar to those identified in the scope of services and will identify individuals' roles and responsibilities on those projects.
- Project Understanding and Approach – Up to three (3) pages, summary of the approach to be taken for the project. Identify and include all tasks not under the Contractor's control and provide estimated time to complete well installations based upon prior experience and project requirements. List any information expected from the qualified well owner. Any information or tasks needed to complete well installations but not listed is the responsibility of the Contractor.
- Project Experience, Success, and References - Up to five (5) pages, a description of projects providing services similar to those identified in the scope of services. The emphasis shall be given to the projects in the Madera Subbasin and surrounding area AND the tasks performed by the persons identified in the Response. Include in the project descriptions (a) the scope of

services provided; (b) the type of contract (pro bono, retainer, project-based fee, other); (c) specific accomplishments, if any; and (d) a contact name, phone number and e-mail address for each client to serve as a reference.

All costs for preparations of SOQs shall be borne by the submitting Contractor.

## 6. RFQ SCHEDULE OF EVENTS

The following RFQ Schedule of Events represents the Madera Irrigation District, City of Madera GSA, and Madera Water District GSA, best estimate of the schedule that shall be followed during the contracting process. Unless otherwise specified, the time of day for the following events should be between 8:00 a.m. and 4:00 p.m., Pacific Time.

| Event  | Date      |
|--|-----------|
| Madera Irrigation District Issues RFQ  | 1/20/2026 |
| Deadline for Written Questions   | 1/30/2026 |
| Responses to Written Questions (estimated)   | 2/09/2026 |
| Deadline for Responding Contractors to Submit SOQs   | 2/18/2026 |
| Anticipated Noticing Date  | 2/27/2026 |
| Deadline for Driller to sign DWMP Pre-approved Driller Agreement (no edits will be accepted) | 3/09/2026 |

1. All responses must be received via email to Nancy Navarro on or before 02/18/2026 before 4pm. Responses can be submitted via email to:  
[dwmp@davidengineering.com](mailto:dwmp@davidengineering.com)
2. Any email submission that is received after the due date and time will receive a reply that the submittal cannot be accepted.

## 7. GENERAL REQUIREMENTS AND INFORMATION

1. In addition to other requirements stated in this RFQ, to be eligible to respond to this RFQ, the Contractor must have successfully completed, within the past five years, twenty-five (25) domestic well installation projects similar to those described in this RFQ in and in the vicinity of the Madera Subbasin. Each Contractor shall meet all legal, technical, and professional requirements for providing the requested services.
2. The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA reserves the right to make investigations of the Contractors' qualifications or any of its sub-contractors and to contact former clients to confirm qualifications as it deems appropriate.
3. Multiple contractors may be selected and approved to provide well installation services.
4. Well installation services will be on an on-call basis. It is anticipated that during a dry year, approximately 20 to 40 wells within the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA will be eligible under this Program, but there is no guarantee that any services will be requested of the Contractor. The landowner will select the well driller, the GSAs will not be responsible for choosing a well driller. Drillers will enter contracts for services directly with landowner, not the GSAs.
5. Review and acknowledgement of the terms and conditions in the DWMP Pre-approved Driller Agreement included in this RFQ as Appendix A.

6. The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA intend to enter into agreements with multiple qualified well drilling contractors to support the implementation of the Domestic Well Mitigation Program.

**8. QUESTIONS AND RESPONSES**

1. Written requests regarding information or clarification in reference to this RFQ must be submitted, electronically to the person below, within the timeframe identified. Send all questions by e-mail by January 30, 2026 at 4:00 p.m. PT to:  
 Nancy Navarro  
 dwmp@davidsengineering.com
2. Contractors must clearly understand that the only official answer or position of the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA will be the one stated in writing. Questions seeking clarification or interpretation of the RFQ must be made in writing via email to the contact person listed above. No inquiries received after the deadline will be considered. The question asked, along with any written response made thereto by the Madera Irrigation District GSA, will be available on the MID website ([www.madera-id.org](http://www.madera-id.org)) after the response date. However, the Madera Irrigation District GSA is not obligated to respond to any question asked, and the Madera Irrigation District GSAs' failure to respond to any such question will not relieve the Contractor of any obligations or conditions imposed by this RFQ.
3. If the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA finds it necessary to add to, or amend this document prior to the Response submittal deadline, the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA will issue written addenda/addendum and post on the MID website ([www.madera-id.org](http://www.madera-id.org)).

**9. EVALUATION AND SELECTION**

1. The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA may select one or more firms for the outlined Scope of Service on the basis of qualifications, experience, and cost. The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA will review and evaluate SOQs against the following criteria:

| # | Description   | Points |
|---|---|--------|
| 1 | Qualifications: Do the qualifications of key personnel to be assigned to working on the Project Scope demonstrate sufficient experience and expertise?  | 25     |
| 2 | Understanding and Approach: Based on the information provided and other available information, does the submitter understand the needs and goals and the obligation to minimize costs while at the same time achieving optimum results? | 25     |
| 3 | Project Experience and Success: Has the submitting firm demonstrated that they, or the staff assigned to the engagement, successfully completed services, similar to those specified in the Scope of Services section of this RFQ?      | 25     |
| 4 | References: Are the firm's references from the past clients and associates favorable?   | 25     |

|   |  |    |
|---|--|----|
| 5 | Local Preference: Does the firm have an address within Madera, Merced, or Fresno County? | 10 |
|---|--|----|

2. Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA staff will review the SOQs and select those Contactors that they believe are most advantageous to the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA.
3. The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA may elect to conduct an oral interview with shortlisted Contractors. Additional details on interviews will be provided to the shortlisted Contractors.
4. Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA reserve the right to select the Contractor(s) that, in the sole judgment of the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA, can best accomplish the desired results. Selection criteria include, but are not limited to, consideration of the Contractor's qualifications and experience, the Contractor's understanding of and approach to the project, and the negotiated fee for services.
5. This request does not constitute an offer of employment or guarantee to contract for services.
6. The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA reserve the option to reject any or all SOQs received in response to this Request for Qualifications, wholly or in part.
7. The Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA reserve the right to retain all SOQs, whether selected or rejected.
8. The successful Contractor will be expected to enter into a contract of substantially the same format as the attached sample agreement.

## **10. INSURANCE**

Insurance coverage for proposed services shall include Commercial General Liability with minimum limits of \$2,000,000 per occurrence, Workers' Compensation Insurance in accordance with California law with Employer's Liability with limit no less than \$1,000,000 per accident, and Automobile Liability with limit of no less than \$1,000,000 for bodily injury and property damage for each accident.

The selected firm shall provide within ten (10) calendar days after the notice of award is issued a copy of their existing liability insurance certificate naming the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA and its officers and employees as an additionally named insured on said policies. Such insurance coverage shall be maintained in full force and effect for the duration of the Contract and must be in a form satisfactory to the Madera Irrigation District GSA, City of Madera GSA, and Madera Water District GSA.